

PROCEDURE REQUIREMENTS FOR PROOF OF RESIDENCE

SUMNER COUNTY SCHOOL DISTRICT

The following are among the relevant factors which the board shall use to define residency in the county for purposes of determining eligibility for admission to Sumner County Schools. The **primary custodial parent/guardian** must provide **any two (2)** of the following documents as proof of residency:

1. Legal document / lease showing proof of residency for specific address (**Notary Public or typed/handwritten letters from the land owner is not accepted**).
2. Current bill assigned to specific address and the primary custodial parent / guardian- electric, gas, water, landline telephone (**Cell phone bill not accepted**).

A photo ID is requested to identify the parent / guardian enrolling a child.

Sumner County School System will allow your child to register for classes with the understanding that the parent / guardian will have three (3) school days to complete the above resident requirements. **At the end of the school day, on the third day, if the required documentation has not been turned into the school administrative office, the Sumner County Attendance will be notified to check for proof of residency. The Attendance Department shall investigate and determine further action based on results.**

A child must reside in Sumner County with the primary residential custodial parent or residential guardian to attend Sumner County Schools.

Note: A Truancy Officer may verify your residence at any time during the current school year. When it can be determined that a child is not residing in Sumner County and the parent has obtained educational services by fraud or deceit including the filing of false documents the Director of Schools shall examine the proof and determine whether the matter should be referred to the District Attorney General or the school attorney for a civil suit for the tuition due from out-of-county students.